
Take Back the Night
At the Moritz College of Law
Chapter Constitution

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Dated as of January 31st, 2023

ARTICLE I: NAME, PURPOSE, AND AFFILIATION

Section 1. The name of this organization shall be Take Back the Night at the Moritz College of Law.

Section 2. The purpose of this Take Back the Night Chapter shall be to

2.1. Combat sexual assault, sexual abuse, and all forms of sexual violence in our community.

2.2. Foster safe communities and respectful relationships through Awareness Events and initiatives.

2.3. Support survivors in their healing process.

2.4. Raise funds for the Take Back The Night Foundation in support of its mission.

Section 3. Take Back the Night at the Moritz College of Law Chapter is a Chapter of the Take Back The Night Foundation and part of the international Take Back The Night movement.

3.1 Take Back the Night at the Moritz College of Law Chapter is affiliated with The Ohio State University Moritz College of Law.

3.2 Take Back the Night at the Moritz College of Law Chapter is also affiliated with The Ohio State University.

ARTICLE II: MEMBERSHIP

Section 1. Eligibility to be a member of Take Back the Night at the Moritz College of Law Chapter is limited to

1.1. J.D. students, LLM students, staff, and faculty of The Ohio State University Moritz College of Law

1.2. Voting members shall consist of all members in good standing with the Chapter.

Section 2. Membership privileges shall be

2.1. Access to all chapter events.

2.2. Access to the Take Back The Night Foundation Newsletter.

2.3. Ability to apply for unique TBTNF internships/volunteer opportunities.

2.4. Interaction with an international community of like-minded individuals who are passionate about ending sexual violence via social media and other communication platforms.

Section 3. Take Back the Night at the Moritz College of Law Chapter has affiliation with the nonprofit Take Back The Night Foundation. All members must be explicitly made aware of this affiliation. Hence, they must always uphold the mission and principles of the Take Back The Night Foundation. They must be aware that they are representatives of the Take Back The Night Foundation and must adhere to its tenants. Should Take Back the Night at the Moritz College of Law Chapter lose its standing with the Take Back The Night Foundation, the Chapter's members will also lose their standing and benefits from the Foundation.

Section 4. Take Back the Night at the Moritz College of Law Chapter is committed to fostering an inclusive, anti-discriminatory environment in which all individuals are treated with respect and dignity, regardless of any identities they may hold. Take Back the Night at Moritz College of Law Chapter prohibits discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines. Take Back the Night at the Moritz College of Law Chapter prohibits harassment and retaliation by its membership and leadership alike. Take Back the Night at the Moritz College of Law Chapter encourages its members to voice concerns and commits to engaging in effective and equitable conflict management.

ARTICLE III: LEADERSHIP + CORRESPONDING RESPONSIBILITIES

Section 1. Leadership Structure

1.1 Titles: The organization shall have four officers

1.1a. President; The President shall serve as the primary representative of Take Back the Night at the Moritz College of Law Chapter and publicly represent the Chapter to the community. The President shall be responsible for organizing and conducting meetings of the members and for coordinating group business.

1.1b. Vice President; The Vice President shall assist the President in leading Chapter meetings, manage the members of the Chapter, and maintain the Membership Roster.

1.1c. Business Manager; The Business Manager shall be responsible for maintaining the finances of the group and communicating with the Undergraduate Finance Board regarding group expenditures. The Business Manager shall communicate with local rape crisis center or other charities about any funds raised on their behalf and communicate with the Take Back The Night Foundation about this local charity.

1.1d. Secretary; The Secretary shall organize communication between Take Back the Night at the Moritz College of Law Chapter officers and other organizations, including the Take Back The Night Foundation.

1.2 Members: The organization shall consist of a minimum of ten members, which may include those holding leadership positions.

Section 2. Term of Office

2.1. The term of office shall be one year, beginning on June 1st following one's election. From elections until June 1st, the outgoing office-holder shall retain their position, and the time period shall be used as an officer transition period.

Section 3. Outline Officer Election Process and Timeline

3.1. Officers shall be elected during the latter part of the second semester of each academic year who will officially begin their term on June 1st before the start of the next academic year. Current and incoming officers should work together to learn the responsibilities of the position as soon as elections have been conducted. To be elected, a candidate must receive a majority of votes cast from the current members who are in good standing. Runoffs shall be conducted between the top two vote-getters if no candidate receives a majority on the first ballot.

Section 4. Impeachment and Member Dismissal

4.1. Member Dismissal:

Members may be removed from the Chapter, through feedback/due process identified below, should any of the officers or members feel that a member is disruptive from the purpose of the Chapter. This could include Chapter specific infractions like consistent non-attendance or neglect of

responsibilities but could also include infractions perpetrated to the larger community like disrespect and bias. All removals will follow a procedure of notifying the member in question at least a week prior to the next meeting. Members have the right to speak on their own behalf and officers should meet with the member to come to terms about how to proceed (removal, behavior change, staying etc.). If officers and members do not come to terms, a Chapter hearing can be held.

4.2. Officer Removal:

Officers may be removed from their position, through feedback/due process identified below, should any of the officers or members feel that an officer is disruptive from the purpose of the Chapter. This could include Chapter specific infractions like consistent non-attendance or neglect of responsibilities but could also include infractions perpetrated to the larger community like disrespect and bias. All removals will follow a procedure of notifying the officer in question at least a week prior to the next meeting. Officers have the right to speak on their own behalf and officers should meet with the member to come to terms about how to proceed (removal, behavior change, staying etc.). If officers and members do not come to terms, a Chapter hearing can be held.

Note: These procedures are specific to the expectations of Chapter members and independent of The Ohio State University Moritz College of Law procedures and processes to address matters of discrimination. Removal from a Chapter based on behavior in this policy are not considered disciplinary actions nor are they recorded as such by The Ohio State University Moritz College of Law.

ARTICLE IV: MEETINGS AND REQUIRED EVENTS

Section 1. Frequency of Organization Meetings

1.1 General Body Meetings are Chapter-wide meetings held every month. For General members to retain their status, they must attend at least [2] meetings per year.

1.2. Emergency meetings will be called/held at the discretion of the Chapter's Executive Board and/or Advisor.

1.3. Structure: The meetings shall include a quorum, order of business, and disposition of the minutes, new agenda items, and upcoming Events.

Section 2. Mandatory Events and Fundraising

2.1.The Fundraising Event and its goal shall be as follows;

2.1a The President and Treasurer plus at minimum 3 other members shall plan a Fundraising Event held in October during Dating and Domestic Violence Awareness Month.

2.2. The Awareness Event and its goal shall be as follows

2.2a The shall plan and execute an Awareness Event held in April during Sexual Assault Awareness Month.

2.2b The Awareness Event should be open to the entire community and free to attend.

ARTICLE V: AMENDMENTS AND BY-LAWS

Section 1. Power

1.1 The officers of the organization have the power to administer and enforce the constitution and bylaws of the organization

Section 2. Amendment Procedure

2.1. An amendment suggestion must be submitted to the Executive Board in writing and presented to the Chapter at the next meeting for voting

2.2. In order for an amendment to be passed, a majority of the voting members present must vote in favor or against said amendment

ARTICLE VI: EX-OFFICIO MEMBERS

Section 1: Advisor(s)

1.1. Take Back the Night at the Moritz College of Law Chapter shall nominate one Advisor

1.2. The advisor must be a full-time paid employee of the academic institution

1.3. Roles and Responsibilities of the Advisor

1.3a. The Advisor must commit to being the long-term representative, primary liaison between the Chapter and the Take Back The Night Foundation

1.3b. Advisors serve as a connection between student organizations and the university. With the exception of key registration requirements, the advisor's role is negotiable with the student organization. A review of, and mutual agreement on, the advisor's role should take place annually between the student organization leaders/members and the advisor.

1.3c. Per the Ohio State University Student Organization Registration and Funding Guidelines, advisors are required to:

1. Complete advisor training every two years.
 2. Submit online approval of the organization's registration every year. This indicates that the advisor agrees to serve in that role for the coming year, and agrees to the reporting responsibilities within the Campus Safety (Clery) Act.
 3. Submit online approval of the organization's goals every year.
- 1.3d. In negotiation with the organization, advisors may be asked to:
1. Attend organization meetings and events
 2. Meet individually with organization members
 3. Facilitate officer transition activities
 4. Submit requests for university email services and other technology
 5. Help prepare the organization's budget
 6. Review and edit organization communications
 7. Interpret university policies and processes
 8. Provide historical context for the organization
 9. Share university information with members
 10. Mediate inter-personal conflict

Take Back the Night at the Moritz College of Law
Chapter Constitution

Rachel Peterson
President Printed Name

a Kim Jordan
Advisor Printed Name

/s/ Rachel Peterson
President Signature

/s/ Kim Jordan
Advisor Signature

1/17/2023
Date

1/30/2023
Date